QUANT™

Supplier invoicing instructions

15.09.2026 updated: Susa Blomroos/ Vesa Särkkä

General

We focus to streamline our operations by speeding up the purchase invoice handling and -approval cycle through process automation.

In order to ensure smooth invoice handling and positive ecological impacts, we require suppliers to deliver invoices electronically and with correct invoice references.

We will return invoices that we are unable to process due to incomplete references.

We prefer to only use suppliers with a payment term of minimum 45 days net.

We request suppliers to submit order confirmation and it also electronically.

Supplier invoicing instruction – invoice references

Invoice need to include following references:

Order number – Cost center – Purchaser name

OR

Cost center – Project number – Purchaser name

OR

Cost center – Account number – Purchaser name

Glossary of names/fields

- *Order number* can be found from purchase order and is in format POxxxxxxFI1
- *Cost center* can be found from last page of this instruction document
- *Purchaser name* means person to who invoice is addressed to. Information of purchaser name in different entities can be found from the last page of this instruction document

- If you have not received sufficient information from your Quant purchaser, **ask him/her for the necessary invoice reference information before sending the invoice**. If the invoice lacks sufficient reference information, we will request a credit invoice and a new invoice with the necessary information.
- The invoice should include what has been purchased, when and what has been the delivery date for the material or service.
- If your invoice contains several projects / purchase orders, please put the data at the line level.

Supplier invoicing instruction – electronic invoice

Info on electronic invoice:

OVT	003725885562
Operator:	Basware
Agent ID:	BAWCFI22
Bank:	Nordea IBAN FI89 1745 3000 1741 20
SWIFT:	NDEAFIHH
Business ID:	2588556-2
VAT:	FI25885562

- Please make sure the information below is in the correct fields:
- In the "Reference" field: Cost center / Account number (if available) / Purchaser name
- In the "Purchase Order" field: Purchase order number
- In the "Project" field: Project number

QUANT

Supplier invoicing instruction – PDF invoice

Emailing of invoice:

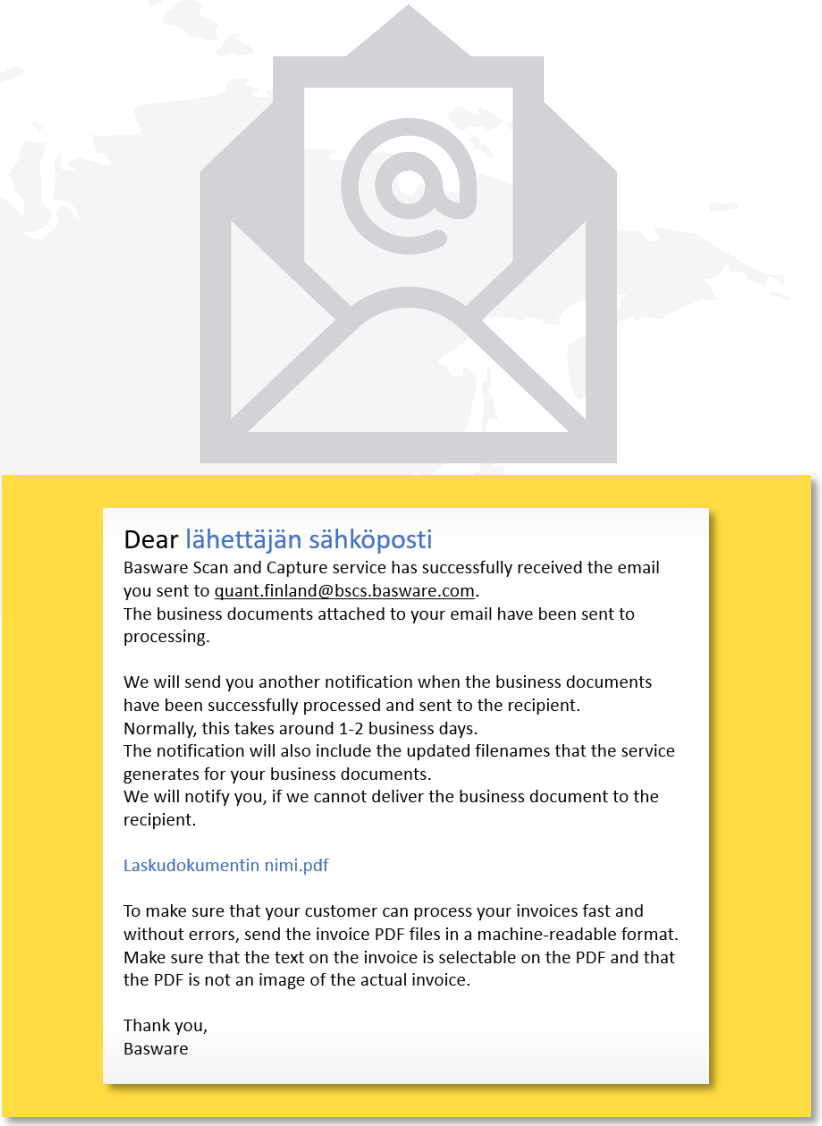
quant.finland@bscs.basware.com

The invoice must be in PDF format

Subject: 'Quant Finland Oy'

In the message section you should include Quant's OVT ID '003725885562'

After successful invoice submission you will be notified by Basware with the following message:



Dear lähettäjän sähköposti

Basware Scan and Capture service has successfully received the email you sent to quant.finland@bscs.basware.com.
The business documents attached to your email have been sent to processing.

We will send you another notification when the business documents have been successfully processed and sent to the recipient.
Normally, this takes around 1-2 business days.
The notification will also include the updated filenames that the service generates for your business documents.
We will notify you, if we cannot deliver the business document to the recipient.

Laskudokumentin nimi.pdf

To make sure that your customer can process your invoices fast and without errors, send the invoice PDF files in a machine-readable format. Make sure that the text on the invoice is selectable on the PDF and that the PDF is not an image of the actual invoice.

Thank you,
Basware

Supplier invoicing instruction – Contact

If you have any questions regarding correct invoicing, please contact directly the purchasing entity / site (contact list in the last page of this instruction document)

In other support cases, please contact us by using following email: *fiaccounts.payable@quantservice.com*

Site/entity cost centers, names and addresses

MAIN OFFICE	Äyritie 8 E, 01510 Vantaa
RAUMA OFFICE	Lounaisväylä 3, 26820 Rauma
TURKU OFFICE	Puutarhakatu 45, 20100 Turku

FI01	Gasgrid	Kouvola: Kiehuvantie 189, 45100 Kouvola Mäntsälä: Hyvinkääntie 565, 04680 Hirvihaara Imatra: Räikköläntie 170, 55100 Imatra
FI02	ABB Machines Helsinki	Strömbergintie 1 ovi A16, 00380 Helsinki
FI04	ABB Marine Helsinki	Merenkulkijankatu 1, 00980 Helsinki
FI05	Nornickel Harjavalta	Sairaalantie 12, 29200 Harjavalta
FI07	TVO Eurajoki	OL3 TVO Projektitoimisto (UG), Olkiluoto, 27160 Eurajoki
FI08	*Service Center Etelä-Suomi*	Karjaa office: Timpurintie 4, 10320 Karjaa Turku office: Puutarhakatu 49, 20100 Turku
FI24	ABB Drives Helsinki	Toimitusosoite: Valimopolku 2, 00380 Helsinki Käyntiosoite: Hiomotie 13, 00380 Helsinki
FI28	Oras Rauma	Isometsäntie 2, 26100 Rauma
FI30	BASF Harjavalta	Akkukatu 8, 29200 Harjavalta
FI33	*Service Center Harjavalta*	Ratalankatu 7, 29200 Harjavalta
FI38	Mölnlycke Mikkeli	Saimaankatu 6, 50100 Mikkeli
FI39	Finnamyl Kokemäki	Perunakatu 2, 32800 Kokemäki
FI43	*Service Center Rauma*	Lounaisväylä 3, 26820 Rauma
FI49	Exxon Mobil Naantali	Öljytie 1, 21100 Naantali
FI51	Kaivon Liha Turku	Kaarningonkatu 8, 20740 Turku

QUANT

Purchasers' names and contact information

COST CENTER	SITE NAME	PUCHACER NAME	EMAIL
FI01	Gasgrid	Markku Kyllönen	markku.kyllonen@quantservice.com
FI02	ABB Machines Helsinki	Timo Murronmaa	timo.murronmaa@quantservice.com
FI04	ABB Marine Helsinki	Timo Murronmaa	timo.murronmaa@quantservice.com
FI05	Nornickel Harjavalta	Juha Hasu, Henri Iltanen	juha.hasu@quantservice.com henri.iltanen@quantservice.com
FI07	TVO Eurajoki	Juha Hannonen	juha.hannonen@quantservice.com
FI08	*Service Center Etelä-Suomi*	Glenn Boström	glenn.bostrom@quantservice.com
FI24	ABB Drives Helsinki	Jukka Nikunlassi	jukka.nikunlassi@quantservice.com
FI28	Oras Rauma	Teemu Keskinen	teemu.keskinen@quantservice.com
FI30	BASF Battery Materials Finland Oy	Pekka Koivunen	pekka.koivunen@quantservice.com
FI33	Service Center Harjavalta	Pekka Koivunen	pekka.koivunen@quantservice.com
FI38	Mölnlycke Mikkeli	Vesa Särkkä, Ville Tyrväinen	vesa.sarkka@quantservice.com ville.tyrvainen@quantservice.com
FI39	Finnamyl Kokemäki	Jarno Tähkänen	jarno.tahkanen@quantservice.com
FI43	Service Center Rauma	Teemu Keskinen	teemu.keskinen@quantservice.com
FI49	Exxon Mobil Naantali	Petri Harju	petri.harju@quantservice.com
FI51	Kaivon Liha Turku	Joni Lindström	joni.lindström@quantservice.com

QUANT